

SILVERDALE PARISH COUNCIL

Councillors you are duly summoned and members of the public are invited to attend a Meeting of Silverdale Parish Council on Tuesday 1st July 2025 at 7:00 pm at The Institute, Springbank, Silverdale, LA5 0TE, for the purposes detailed in the following agenda.

Agenda - July 2025

	Agenda Items	Documents
1	Apologies 1) Sgt Lindsay Brown	
2	Declarations of interest To receive from members in respect of items on this agenda (<i>Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting</i>)	
3	Minutes of last meeting Chair to sign the minutes of the meeting held on 3 rd June 2025 as a true record.	Minutes of the last meeting
4	Matters arising from previous Minutes To receive information about matters arising from the minutes of previous meeting and not covered elsewhere in the Agenda, and to update on council previous actions	
5	Police report To receive a report from the police if available	
6	Public Participation Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. (<i>Time is limited to 30 minutes in total and not more than 3 minutes per person. Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only</i>)	
7	Reports a) To receive verbal reports from any meeting attended by Members, or the Clerk (verbal reports are only acceptable where no decision, or action, is required) b) To receive a report of any relevant matters by City Councillor Alan Greenwell c) To receive a report of any relevant matters by County Councillor Rev Graham Dalton	
8	Planning Applications To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting: a) 25/00002/FUL Land Between Northern Terrace and Haweswater Cottage, Moss Lane, Silverdale – Demolition of existing buildings and erection of a replacement agricultural building. b) 25/0107/TPO Maple (T1) – crown raise back to main stem – Elm (T2) – crown raise back to main stem - Silver Birch (T3) crown raise at Lancashire Fire and Rescue Service, Fire Station, Silverdale c) 25/00635/FUL 16A Stankelt Road, Silverdale – Conversion of loft to form additional living space	Date sent to Councillors 02/06/25 12/06/25 17/06/25
9	To receive the Clerk's report of any action (other than consideration of Planning Applications) taken under the provisions of Standing Order 25	
10	Correspondence received Correspondence received since last meeting: a) Email from Bay Partnership regarding a fundraising walk to Piel Island b) Email trying to trace residents of Silverdale – Cllr Bond printed and put through residents door c) Rural Services Network Newsletter (20.05, 11.06, 18.06, 25.06) d) Email from Public Sector Executive (29.05, 05.06, 10.06, 12.06, 13.06, 14.06, 17.06, 19.06, 24.06, 26.06) e) Email from Silverdale Cricket club regarding funding	Date sent to councillors 28/05/25 28/05/25 01/06/25

	f) Email from Public Sector Executive regarding EV Charging events g) Policy planning update email from LCC h) Email from Royal British Industries re VJ Day 80 i) Email from Infrastructure Director for Network Rail HighSpeed j) Email from Silverdale resident regarding Silverdale Emergency Resilience Group k) Email from County Councillor Graham Dalton thanking Councillors for their warm welcome at the Parish Council meeting 03/06/25 l) Email from ARC Thermal Solution regarding World Environment Day 2025 m) Waterplus email regarding meter reading n) ATM Ltd monthly update email o) Email from LALC regarding Chairmans Share & Learn Sessions for 2025 p) Lancashire Trading Standards – Consumer alerts q) Email from Friends of Silverdale Community Post Office (FOSCPO) r) Email from Playdale Playgrounds Ltd s) Email from GeViews regarding summer plans for public spaces t) Email from resident regarding Silver Sapling Campsite u) Parish Online Newsletter v) Morecambe Bay Partnership Newsletter w) Email from Public Sector Data insights x) Planning policy consultation notification - Reference 2459937 y) Email from a resident with concerns about convoys of Bleasdale School minibuses using Bottoms Lane as a cut through z) Email from Juniper Play & Leisure (12.06,19.06) - aa) Email regarding solar powered Christmas Tree's - bb) Email from County Cllr Rev Graham Dalton - cc) LALC update (to be discussed at Agenda item 15) - dd) Notice of an Extra Ordinary Meeting of LALC to consider approving the revised LALC Constitution, to be held on Tuesday 12th August 2025 at 6.00 pm - ee) NALC – Clear councils newsletter - ff) Email from Lancashire CC regarding Statutory consultation on Lancashire's Local Nature Recovery Strategy	02/06/25 02/06/25 02/06/25 03/06/25 04/06/25 04/06/25 05/06/25 05/06/25 05/06/25 05/06/25 05/06/25 08/06/25 08/06/25 10/06/25 10/06/25 10/06/25 11/06/25 11/06/25 12/06/25 12/06/25 12/06/25 14/06/25 14/06/25 17/06/25 18/06/25 22/06/25 22/06/25 25/06/25
11	Working Groups 1 - Affordable Housing a) Cllr Reed sent an email to Lizzie Collinge MP regarding Holiday Lets in Silverdale b) Lizzie Collinge MP responded to Cllr Reeds email stating that she would endeavour to keep the PC updated if there is any progress in Parliament on this issue c) Cllrs Reed and Webster met with Lune Valley Community Land Trust (LVCLT) on 13 June about working with them to get affordable housing built in Silverdale. d) Cllrs Webster and Reed were interviewed by BBC North West News about affordable housing in Silverdale on 23 June. 2 - Children's Playground a) To receive a report on any urgent actions that have been taken and to consider any other issues raised in the Lancaster CC quarterly , or Parish weekly inspections. b) The wet pour soft surfacing, particularly in the Toddlers section, has shrunk during the recent heat wave, leading to gaps opening at the edges and at previous joint positions. The Parish Contractor has filled the gaps with grit sand, as done in previous instances. It recommended that Councillors meet at the Playground shortly, to consider whether it is now time to obtain quotes for renewing all the wet pour surfacing within Toddlers area 3 - Footpaths etc. a) Awaiting clarity from NL unit regarding footpath responsibility b) Cllr Houghton submitted a Prow report to LCC - PATH NUMBER: FP0130053 REPORT REFERENCE: PRW-156380 4 - Highways Maintenance a) Road Closure - No person shall cause any motor vehicle to proceed over that length of The Green, Silverdale from its junction with Bottoms Lane to its junction with Maryland Close. The prohibition will be operative from 0800 hours on Monday 7th July 2025 until	09/06/25 20/06/25 04/06/25 08/06/25

	1600 hours on Friday 11th July 2025 or until completion of the works within this period - Ref: HRiT/60629/EF b) Temporary Road Closure - No person shall cause any class of traffic to proceed over that length of Yealand Road, Yealand Conyers outside property no. 36. The prohibition will be operative from 0001 hours on Wednesday 11th June 2025 until 1800 hours on Sunday 15th June 2025 or until completion of the works within this period – Ref: HRiT/61499/EF c) temporary road closure on Netherbeck, Carnforth on the Monday 18th August 2025 is necessary for the safe access of JUF boxes and pole testing on behalf of Openreach. No person shall cause any motor vehicle to proceed over that length of Netherbeck, Carnforth from Northside Caravan Park for a distance of approximately 700m in an easterly direction. The prohibition will be operative from 0930 hours until 1530 hours on Monday 18th August 2025 or until completion of the works within this period – Ref: HRiT/61177/EF 5 - Net Zero Carbon 6 – Public Toilets a) To receive a progress report on work to clean & prepare the existing Ladies section for temporary service, whilst the new DDA compliant cubicle is completed. b) Receive an update on progress to complete the new DDA compliant cubicle. c) An application has been made to the Rural England Prosperity Fund for £24,999 to complete the works. d) Receive an update on progress in obtained new funds to allow the 2nd phase of work at the Public toilets to proceed. e) To decide whether to sign conveyancing documents 7 – Transport/Access & Village Parking a) Letter sent to several people at Lancashire County Council regarding Bleasdale School, Parking and Transportation b) Email received from County Cllr Rev Graham Dalton saying he has passed the PC's concerns regarding parking at Bleasdale School to the cabinet member for Highways (Cllr Warren Goldworthy) c) Invitation from GB Energy Community Fund to apply for Stage 2 funding. Meeting was held 25th June at RSPB Leighton Moss. d) Signs at three locations to deter overnight stays. e) Letter sent on behalf of SPC by Cllr Bond to Lancashire County Council to support Bleasdale School's application for funds to update car parking at Silverdale Masonic Hall for use by the school. 8 - Silverdale Emergency Resilience Group (SERG) a) Cllrs Unsworth, Houghton and Webster are to lead the monthly Emergency Radio Area Link (ERAL) test for Lancashire Resilience Forum (LRF) on 26 June. b) Cllrs Webster and Houghton are to assist the LRF with organising a countywide Community Resilience Equipment demonstration on the Silverdale Shore on 26 June, with subsequent presentation at the Silverdale Hotel. The councillors and LRF express their particular thanks to the Silverdale Hotel for making this possible. c) Emergency equipment list – application to Walney Extension Community Fund for £9,726. d) Cllrs Webster and Unsworth interviewed by Lancashire Resilience Forum PR for a web site case study. e) Leaflets ordered – with editor's permission, to be distributed with September Parish Magazine. 9 - Streetscape 10- Woodland Management a) To agree quote for felling of trees on Burton Well Scroggs	12/06/25 14/06/25 01/06/25 12/06/25 14/06/25
12	Projects/Issues	

	a) Cllr Webster to attend a webinar for Unlocking AI Productivity in the Public Sector on 8th July 2025 b) Cllr Webster attended LALC's online session for chairs and vice chairs on 14 June c) Cllr Unsworth sent a document listing Silverdale Parish Council's major concerns to Cllr Rev Graham Dalton at Lancashire County Council. d) New Road in Warton from Crag Foot through to its junction with Sand lane is closely lined with large trees located on the adjoining privately owned land, which periodically but with some regularity, collapse across the roadway causing blockage. Although some work to remove dead or diseased trees has been carried out lately, particularly by Scout Crag holiday park, it seems obvious to almost all passing by, that there are still many trees that could fall at any time. Fortunately by good fortune, so far none have fallen upon a passing car or cyclist. Setting aside the simple inconvenience of a road blockage, to reduce the risk of injury or worse to members of our community, it is suggested that SPC should become pro-active here by working with Warton PC , the Highway Authority and landowners to address the situation. e) Highway verge vegetation on Stankelt Road, at the entrance point to the built up area of village, has effectively shrouded the 20mph signs from view. Also, the vegetation immediately after this in the bends entering the village, is significantly overgrown causing hazard to all road users, but particularly to cyclist and any pedestrians happening to walk through the area. It is suggested SPC involve Highways in getting urgent action to resolve this matter and, since it is already a documented part of the Highways maintenance agreement, discuss how the lack of attention here which has happened on many occasions, can be highlighted as a priority safety area for regular maintenance on an ongoing basis.	15/06/25																																				
13	Parish Contractor Parish Contractor's worklist a) Review progress on existing tasks. b) Agree any new items that should be added to the worklist																																					
14	Finance Audit Matters a) To approve the following payments: <table><tr><th colspan="2">Regular Payments</th><th colspan="2">Direct Debits/Standing Orders</th></tr><tr><td>Clerk Salary & Expenses</td><td>£495.89</td><td>Waterplus (Toilets)</td><td>£47.23</td></tr><tr><td>Deputy Clerk Salary & Expenses</td><td>£163.52</td><td>iTek Computer Solutions</td><td>£112.80</td></tr><tr><td>HM Revenue & Customs (paye for Clerk & Deputy Clerk)</td><td>£111.00</td><td>EDF Energy (Clock)</td><td>£26.77</td></tr><tr><td>First Cut Grounds Maintenance Services – invoice 1131</td><td>£980.50</td><td>EDF Energy (toilets)</td><td>£37.80</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><th colspan="2">Other payments this month</th><td></td><td></td></tr><tr><td>Signs Express (Shore sign)</td><td>£361.28</td><td></td><td></td></tr><tr><td>L Ash – Locum Deputy clerk services 3/6/25 – invoice #100</td><td>£84.24</td><td></td><td></td></tr></table> b) To approve any payments due since publishing the agenda c) To approve retrospective payments included in list above (add to minutes) d) To receive, approve and sign month end balances	Regular Payments		Direct Debits/Standing Orders		Clerk Salary & Expenses	£495.89	Waterplus (Toilets)	£47.23	Deputy Clerk Salary & Expenses	£163.52	iTek Computer Solutions	£112.80	HM Revenue & Customs (paye for Clerk & Deputy Clerk)	£111.00	EDF Energy (Clock)	£26.77	First Cut Grounds Maintenance Services – invoice 1131	£980.50	EDF Energy (toilets)	£37.80					Other payments this month				Signs Express (Shore sign)	£361.28			L Ash – Locum Deputy clerk services 3/6/25 – invoice #100	£84.24			
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15	LALC update on Devolution Plans from Terry Bond																																					
16	To receive any items for a future agenda																																					
17	Date and time of the next meeting Tuesday 5th August 2025, 7pm at The Institute, Springbank, Silverdale																																					

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Sarah McDaid