

## SILVERDALE PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a Parish Council Meeting at the Institute, Spring Bank, Silverdale on 3rd December 2024 at 7.00pm, for the purposes detailed in the following Agenda:

- 1 To receive apologies for absence.
- 2 To receive declarations of Members' interests relating to any items appearing on the agenda.
- 3 To approve the Minutes of the Ordinary Council Meeting held on 5th November 2024.
- 4 To receive information about matters arising from the Minutes of previous meetings, not covered by the Agenda.
- 5 To hear matters raised by Members of the Public for future consideration. *Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only.*
- 6 Police - To receive a Police report if available.
- 7 To receive a report of any relevant matters by City Cllr. Alan Greenwell.
- 8 To receive a report of any relevant matters by County Cllr. Phillippa Williamson.
- 9 To receive verbal reports from any meetings attended by Members, or the Clerk (*verbal reports are only acceptable where no decision, or action, is required*).
- 10 To receive the Clerk's report of any action (other than consideration of Planning Applications) taken under the provisions of Standing Order 25.
- 11 To consider the following correspondence and discuss replies as appropriate:
  - a) The Lancashire Partnership Against Crime (LANPAC) reintroduce the organisation and want to explore potential partnership opportunities with us. (Emailed 31/10/24)
  - b) Notice of changes to the Stagecoach Bus service number 51 as from 16<sup>th</sup> December, to fall in line with the new railway timetable. (See email of 4/11/24)
  - c) The Rural Bulletin, (5/11 & 19/11, 26/11/24)
  - d) Community Engagement Manager [helen@lovetoride.net](mailto:helen@lovetoride.net) gives news of a new app about the Love to Ride scheme and free cycling opportunities across the county.
  - e) Lizzie Collinge MP replies very positively with help, to the requests in the Parish Council's letter. (Response emailed 6/11/24)
  - f) The Rural Services Network. (Emailed 6/11/24)
  - g) Notice of the 2024 B4RN AGM which will be held online at 7pm on Thursday the 28th of November 2024. (Emailed 7/11/24)
  - h) FLAG Publication.
  - i) Parish Online (Emailed 14/11/24)
  - j) A visitor writes to complain about a fine for parking on the beach and enquires about the planning permission. – The Clerk referred him to City Council.(13/11/24)
  - k) The Mourholme Society gives thanks for the £150 grant from the Council. (19/11/24)
  - l) Gallagher Insurance– Community Matters Winter 2024. (Emailed 19/11/24)
  - m) A response from L Collinge MP regarding the electricity supply for Silverdale, in connection with EV charging capacity. (Emailed 21/11/24)
  - n) Val Watson from LALC supplies a short briefing on planning for Councillors.(emailed 21/11/24)

12 Cllr Reed seeks the Parish Council's ratification for the letter he wrote to Highways on 8/11/24 regarding the traffic speeds and parking in the Railway Station/Golf Club/RSPB/The Quillet areas of Redbridge Road. (Emailed 8/11/24)

### 13 Planning Matters:

- (a) To receive information from the Planning Working Group and to note that the following Planning Applications were dealt with under the provisions of Standing Order 25:
- 24/0217/TPO 2 St Johns Grove Proposal : Sycamore Trees (T1/T2) - crown lift to 6m, removal of epicormic growth at base, cutting ivy to allow for inspection of any defects in main trunks Oak (T3) - removal of branches overhanging BT line, 3m distance between roof and tree branches, removal of one of the main stems nearest to the house to prevent potential damage to the property. (Emailed 7/11/24) – Detailed advice supplied 15/11/24)
  - 24/01232/FUL 16 Lindeth Road. Retrospective change of use from residential dwelling (C3) to holiday let (C1). (Emailed 11/11/24) - The Parish Council objects to this change of use.
  - NOTIFICATION OF AMENDMENT TO APPLICATION 24/00809/FUL: 11 Lindeth Road. Erection of extension to existing porch, new glazed facade to front, erection of a replacement carport, single story extension to existing garage including new pitched roof, replacement of each conservatory with single story extensions, installation of flue, installation of rooflights, widening of existing driveway, installation of gate and rebuild front wall. (Emailed 12/11/24) – Objection to the Amendment.
- (b) To consider the following Planning Applications: None
- (c) Corner House. To record another letter sent from the Council, on the 15/11/24 and any action that the owners have taken as a result.

### 14 Finance

- (a) To conduct the monthly check of all money received by the Council (bank statements to be inspected by a Member who is not a Bank Signatory)
- (b) To authorise payment and sign cheques for the following accounts:
- EDF energy toilets, £20 bacs
  - EDF energy clock, £24 bacs
  - Water plus, toilets, £48.23 bacs.
  - Itek Computer Solutions Ltd, Nov' £112.80 bacs
  - TAS Partnership Ltd., to correct due amount £1097 cheque 022647
  - HM Architecture (NW) LLP, new toilet, £1700 cheque 022648
  - New Brooms, toilet cleaning inv. 4453: £816 & inv.4335:£864 = **£1680**
  - Cllr. K Reed, expenses, £32.40, cheque
  - Katie Lambert, back pay, £28.52 cheque
  - Sue Hayward, Minute Taker, £211.76 cheque
  - Thomas Graham & Sons Ltd.,
  - D Wain, Nov. part Nov', £930, Oct'£150, Sept'£425 = **£1505** cheque
  - First Cut Grounds Maintenance Ltd, £980.50 cheque
- c) To confirm the Budget and sign the Precept Request for the year 2025-2026.
- d) To confirm that the application for the nine bike racks is progressing; funded by a grant of £1702. Permission of the land owners to place the racks on their land, is being sought.

### 15 Working Groups

- I. Emergency Plan – To agree and record the current position regarding the plan documentation and the emergency generator.
- II. Public Toilets.- To consider the current position with the replacement project and agree

actions.

III. Mobile Phone Signal Improvement – To receive an update on progress of planning application 24/01101/FUL and agree any necessary actions.

IV. Transport. - To discuss the results of the Transport Study and the options identified by our consultants.

V. Clerks replacement. To consider how to progress the two oncoming vacancies.

16 Woodland Matters

To consider the recommendations highlighted in the Arboricultural Report and authorise the work.

17 Playground - To receive a report on any urgent actions that have been taken and to consider any other issues raised in either the Lancaster CC quarterly, or Parish weekly inspections.

18 To agree to work with the Rural Housing Enabler Service and the Lune Valley Housing Trust on identifying and progressing a site (or sites) for affordable housing in Silverdale; and to establish a small working group to enable this.

19 To consider whether to contact the contact the Post Office Manager to see what is being proposed by them for Silverdale.

20 To update Dave Wains worklist.

21 To receive Items for Information

22 To receive items for consideration for a future agenda.

23 To note that the date of the next meeting is 7th January 2025. Items for the agenda to reach the Clerk by 10am on 31st December 2024 please.

Signed:

Signed: Denise Challenor, Clerk to the Council.  
01524 761824

