

## SILVERDALE PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a Parish Council Meeting on 3rd September 2024 at 7.00pm, to be held in The Institute on Spring Bank, Silverdale, for the purposes of the following Agenda:

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of Members' interests relating to any items appearing on the agenda.
3. To approve the Minutes of the Parish Council Meeting held on 6th August 2024.
4. To receive information about matters arising from the Minutes of previous meetings, not covered by the Agenda.
5. To receive a Police report if available.
6. To hear matters raised by Members of the Public for future consideration. *Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only.*
7. To receive a report of any relevant matters by City Councillor Alan Greenwell.
8. To receive a report of any relevant matters by County Cllr. Phillippa Williamson.
9. To receive verbal reports from any meetings attended by Members, or the Clerk (*verbal reports are only acceptable where no decision, or action, is required*).
10. Planning Matters:
  - a) To note that the following Planning Applications were dealt with under the provisions of Standing Order 25:
    - 24/00783/FUL 32 Wallings Lane. Proposal : Retrospective application for the change of use of dwelling to holiday let.
    - 24/00843/FUL Site Address : Kitchen Garden South Of Hazelwood Lodge, Hollins Lane Proposal : Erection of single storey dwelling with associated access, erection of replacement car-port, and associated landscaping. (Emailed 13/8/24)
  - b) Planning Applications
    - 24/00805/FUL 28 Stankelt Road, Change of ancillary building from residential to holiday let. (Emailed 15/8/24) -Opposed for various reasons.
  - c) A letter from the City Council's Chief Officer – Planning and Climate Change, regarding proposed reforms to the national planning system. (Emailed 4/8/24)
11. To receive the Clerk's report of any action (other than consideration of Planning Applications) taken under the provisions of Standing Order 25:
12. Insurance. To approve the insurance cover for 2023-24 through Gallagher's. The Hiscox quote is for - £1965.50 - the same as last year.

### 13 Working Groups & Streetscape Matters (*except Playground*)

- a) Public Toilets.  
To receive an update on the progress of replacing.
- b) Emergency Plan. To acknowledge that there will be no running of the Generator at the Gaskell Hall until the insurance and operators are agreed between the Gaskell Hall committee and the Parish Council.
- c) Community Orchard. To discuss further locations and how to look after it once planted.
- d) Cycle Rack locations. To receive any further suggestions.
- e) To consider a proposal for signs at; The Cove, Woodwell and The Shore, regarding no overnight parking at these places.
- f) Mobile Phone signal improvements, to receive a progress update.

### 14 Playground

- a) To receive a report on any urgent actions that have been taken and to consider any other issues raised in either the Lancaster CC quarterly, or Parish weekly inspections. (Emailed 25/8/24)
- b) Summary of findings, and proposed responses, to an Annual Playground Inspection by Lancaster City Council (No 2443922 - dated 12-08-2024) – Received by SPC via email 19<sup>th</sup> August 2024.

### 15 Finance

To conduct the monthly check of all money received by the Council (*bank statements to be inspected by a Member who is not a Bank Signatory, or more than one such Member*) and record the sum held in the current account.

UKSPF Grant Payment - Silverdale Toilets, £526.00

Donation from family of J & B Hodgkinson for memorial seat, £770

- To authorise payments and sign cheques for the following accounts:
- EDF, toilets, £20, bacs
- EDF, clock, £24 bacs
- Waterplus, toilets, £48.23 bacs
- New Brooms, July toilet cleaning, £864 cheque
- LALC, training, New Councillor, £35 cheque
- BWP Creative Ltd., domain name, £36 cheque
- R G Parkins, structural designs for toilets, £780 cheque (To be refunded from Levelling Up fund grant)
- First Cut Grounds Maintenance Ltd., grass cutting, £980.50, cheque
- S Hayward, Minute Taker August, £207.72, cheque
- AJGIBL GBP CLIENT NST ACCOUNT, Insurance, £1945.45 cheque
- Dave Wain, contractor, £575 cheque
- Itek, monthly subscription for IT services, £112.80
- Glasdon UK Ltd, Woodwell, 1083.01 cheque
- J. Bennett, Invoice from Paintwell – Paints for public benches. £99.23

- a) To request the Council to consider 2025-2026 funding required for projects which are additional to the general expenditures and Annual costs of running the Council; to be taken into account for the forthcoming **budget/precept** request.

### 16 Correspondence

To consider the following items of correspondence received since the last meeting and to determine what, if any, action should be taken:

- a) LALC's Conference, Saturday, 7th September 2024, 9am for a 9.30 start – finish 3.30pm at the Delta Marriott Hotel, Preston cost £35 per head; maximum 2 Councillors and the clerk. (Emailed 5/8/24)
- b) Rural Services Bulletin 6/8, 13/8,
- c) Consumer Alerts from County Council. (Emailed 7/8/24)
- d) Rural Services Network publication. (7/8/24)
- e) A letter to shareholders of B4RN from Michael Lee who is leaving the UK. (emailed 8/8)
- f) LALC offers training on Parish Planning on 17/9/24, 7 to 9.30pm, £40 per person. (Emailed 7/8/24)
- g) The nomination window for the 2025 King's Award for Voluntary Service will open on 1<sup>st</sup> September next – nominations invited. (Details emailed 16/6/24)
- h) Gallaghers Insurance Newsletter.
- i) Two letters regarding overgrown hedges on pathways being a danger and nuisance. (Emailed 20/8/24)
- j) Climate change Webinars. The sessions take place in September and October and full information is attached. (See email of 20/8/24)
- k) A letter of explanation from 'Highways' regarding some of the issues raised recently. (Emailed 26/8/24)

17 To consider the vacancy for a Deputy and whether to advertise for one.

18 To make arrangements for Remembrance Day.

19 Wells/Quarries.

To discuss the clearance of Woodwell and Bankwell and authorise any expenditure.

20 To note any "Items for Information" (*no decisions or action permitted*)

21 To receive items for consideration for a future agenda.

- Set the meeting dates - November.

22 To note that the date of the next meeting is 1st October 2024. Items for the agenda and copies of reports, to reach the Clerk before 25th September.

Signed:

Denise Challenor, Clerk to the Council Tel. 01524 761824