

## SILVERDALE PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend an Ordinary Silverdale Parish Council Meeting on Tuesday 6th August 2024 at 7.00pm, at the Institute, Spring Bank, Silverdale; for the purposes of the following Agenda:

1. To receive apologies for absence.
2. To receive declarations of Members' interests relating to any items appearing on the agenda.
3. To approve the Minutes of the Parish Council Meeting held on 2nd July 2024
4. To receive information about matters arising from the Minutes of previous meetings, not covered by the Agenda.
5. To receive a police report if available.
6. To hear matters raised by Members of the Public for future consideration *Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only.*
7. To receive a report of any relevant matters from County Councillor Phillippa Williamson.
8. To receive a report of any relevant matters by City Councillor Alan Greenwell.
9. To consider what can be done regarding the reliability of the train service when Silverdale wants a bus service to co-ordinate times with them to provide a service to the village.
- 10 To receive verbal reports from any meetings attended by Members, or the *Clerk (verbal reports are only acceptable where no decision, or action, is required).*
- 11 Planning Matters:
  - a) To note that the following Planning Applications were dealt with under the provisions of Standing Order 25:
    - 24/0106/TCA Proposal : 2x Ash-Fell. 31 Spring Bank (25/6/24) – **Approved.**
    - 24/0114/TPO 17 Spring Bank Proposal : T1, T2 and T3 - Ash – fell T4 - Hawthorn – fell. – **Approved**
    - 24/0113/TPO 25 Spring Bank Proposal : T1, T2 and T3 - Ash – Fell (1/7/24) – **Approved**
    - 24/0115/TPO : Woodland Adjacent, West Winds, Woodlands Drive. Remove x2 Ash Trees due to Ash Dieback/poor health. (Emailed 3/7/24) – **Approved**
    - 24/00705/FUL 16A Stankelt Road. : Loft conversion to form additional living space and installation of roof lights. (Emailed 3/7/24) – **comment sent but not opposed.**
    - 24/00705/FUL 16A Stankelt Road – Amendment. (Emailed 29/7/24)
    - 24/00023/REF Appeal Gibraltar Farm Campsite, Lindeth Road. Erection of an agricultural workers dwelling (C3) with associated access, parking and landscaping, alterations to land levels and installation of a package treatment plant. Original Planning Ref: 23/00634/FUL – **No further comments.**
    - 24/00739/FUL Glenarra, Park Road. Construction of a raised roof to dwelling with the construction of a dormer extension to the rear elevation. (Emailed 9/7/24) **Support with concerns.**
  - b) To consider the following Planning Applications:
    - 24/00785/FUL 2 Bottoms Lane. Demolition of existing 2 storey side extension and existing single storey rear extension, erection of two storey rear extension and single storey side and rear extension, entrance canopy, reroofing of existing single storey extension. (18/7/24) – **Opposed being contrary to Policies AS02, AS08 and Policy AS12.**

- Amendment to 24/00739/FUL Glenarra. Proposal : Erection of a porch and conversion of existing garage, alterations to roof including raising of roof, construction of a dormer extension to the side and pitched roof over existing garage. (Emailed 30/7/24)
- c) Corner House. Woodwell. To decide whether to allow more time for the cameras/fencing/stonepile and if so, how long. (See email of 25/7/24 from Cllr. Bond)

12 To receive the Clerk's report of any action (*other than consideration of Planning Applications*) taken under the provisions of Standing Order 25.

### 13 Working Groups & Streetscape Matters (except Playground)

Toilets. To update on progress with the replacement plan.

SPID. To consider the figures emailed to Cllrs. from Sue Higham on 9/11/24.

Benches To consider what we will do regarding any offers of Memorial Benches now there are few locations available.

Emergency Plan.

- To consider whether to add a contingency for a heat wave and disruption of water supplies for example if United Utilities is knocked out.
- Should Council organise an annual Emergency Drill.
- To address the points raised by a member of the public at the last meeting, regarding the practice run of the generator and who should attend; and whether the fixed section of the exhaust pipe has been completed.

Highways/Verges To acknowledge the information supplied by County Highways about when the maintenance will be done. -The next cuts are due mid August and early October.(19/7/24)

### 14 Playground

- To receive a report on any urgent actions that have been taken and to consider any other issues raised in either the Lancaster CC quarterly, or Parish weekly inspections.
- To note that a ROSPA inspection and Risk Assessment has not been requested for Silverdale this year as City Council are doing the inspections needed.

### 15 Finance

a) To conduct the monthly check of all money received by the Council and record the current account balance (bank statements to be inspected by a Member who is not a Bank Signatory, or more than one such Member) On 16/7/24 it was £54,148.97.

b) To record/authorise payment and sign any cheques for the following accounts:

- EDF Energy, toilets, £20, bacs
- EDF Energy, clock, £24, bacs
- Waterplus, toilets, £45.94 bacs
- iTek Computer Solutions Ltd, email set up & back up, £112.80 & £840= **£952.80** cheque
- D Wain, contractor work, £350 cheque
- New Brooms, toilets/May 4231 £864 & June 4232 £816, = **£1680** cheque
- Katie Lambert, final pay: salary, expenses, holiday pay £932.50 cheque
- TAS Partnership Ltd., Transport Specialists, £8,400 cheque
- First Cut Grounds Maintenance Ltd., £980.50 cheque
- J Bennett, reimbursement Soft Surfaces wet pour £147.60 cheque
- Thomas Graham, toilet supplies, £18.04
- Itek Computer Solutions Ltd., monthly support/July, £112.80

c) To receive the Financial summary for July 2024. (Emailed 24/7/24)

d) To consider the insurance documents from Gallaghers for October 2024 to 2025 and to decide whether the suggested amendments are acceptable. (Emailed 3/7/24 & response 24/7/24)

e) To consider the Clerks' expenses paid for photocopies. (Most places charge 20-25p for

black and white per side – Clerks are currently able to claim 10p.

- f) To consider the request for £186 to purchase a portable ramp for the Gaskell Hall for the use of disabled users. This to come out of the Neighbourhood Watch funds. (Emailed 13/7)

16 To consider the following items of correspondence received since the last meeting and to determine what, if any action should be taken:

- a) A resident writes about trouble down at the Cove and suggests a coded lock on the gate. – Problem forwarded to Jarrod Sneyd (Emailed 26/6/24)
- b) Rural Services Network (Emailed 28/06 & 3/3, & 30/7/24)
- c) The Rural Bulletin (Emailed 2/7/24, 9/7, 16/7, 24/7)
- d) Westmorland and Furness (excluding the National Parks) are starting work on a new Local Plan for which will replace all the existing local plans adopted by the former Councils. **From 8 July 2024 until the 9 September 2024.** Drop in events are happening across the district, where people can chat to Council officers about the new Local Plan. (Emailed 8/7/24)
- e) LALC's Newsletter (Emailed 8/7/24) & LALC news. (29/7/24)
- f) Agenda for next Lancaster Area Committee Meeting to be held Wednesday 17th July 2024 at Morecambe Town Hall at 7 pm and Minutes of the last Meeting (Emailed 8/7/24)
- g) Clive Grunshaw, Lancashire Police and Crime Commissioner has launched his [Police and Crime Plan Public Consultation](#). (Emailed 9/7/24)
- h) A complaint received regarding a diseased felled Ash tree in a location endangering the public but with questionable ownership. (Emailed 8/7/24)
- i) A response regarding the reliability of the railway service to Silverdale from the Regional Stakeholder Manager. (11/7/24)
- j) Lancashire Constabulary and Lancashire Partnership Against Crime (LANPAC) invite you to the Crime Prevention Expo at the University of Central Lancashire (UCLan) on Wednesday 14<sup>th</sup> August. (Details emailed 11/7/24)
- k) Lancashire Fire & Rescue Service's summer edition of their newsletter - Hot Topics.
- l) Clive Grunshaw, Police and Crime Commissioner for Lancashire has launched his Summer Community Fund. The deadline for applications is 8:30am on Monday 15<sup>th</sup> July 2024. (Emailed 11/7/24)
- m) A resident has asked for information about the termination of the National Trust Bank House Farm tenancy and what will be happening. (24/7/24)
- n) An email to inform the Council of the presence of a CCTV camera on the foreshore, Shore Road, which may be breaching regulations. (Emailed 30/7/24)

17 To review what jobs need to be attended to by the Contractor in the next month.

18 To update on the Council's efforts to improve Ashtrees Surgery's service to Silverdale.

- A letter received regarding the service from Ashtrees, to express the support of Lizzi Collinge MP to improve access for rural areas. (Emailed 16/7/24)

19 To consider **if** and **where** a Community Orchard might be located.

20 To note any "Items for Information" (*no decisions or action permitted*)

21 To receive items for consideration for a future agenda.

22 To note that the date of the next meeting is 3rd September 2024. Items for the agenda and copies of reports to reach the Clerk before 26<sup>th</sup> August.

Signed:

Denise Challenor (Mrs) Clerk to the Council. Tel. 01524 761824

