

## SILVERDALE PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend an ordinary Silverdale Parish Council Meeting on 4th June 2024 at 7.00pm, at the Institute, Spring Bank, Silverdale; for the purposes of the following Agenda:

- 1 To receive apologies for absence.
- 2 To receive declarations of Members' interests relating to any items appearing on the agenda.
- 3 To approve and sign the Minutes of the Annual Parish Council Meeting held on 7 May 2024.
- 4 To receive information about matters arising from the Minutes of previous meetings, not covered by the Agenda.
- 5 Police Matters  
To receive a Police Report if available.
- 6 To receive a report of any relevant matters from County Cllr Philippa Williamson
- 7 To receive a report of any relevant matters by our City Councillor Alan Greenwell
- 8 To hear matters raised by Members of the Public for future consideration. Time is limited to 3 minutes per person. It is appreciated if a spokesperson is selected to represent a group with the same subject and one can also chose to write to the clerk in advance. *Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only.*
- 9 To receive verbal reports from any meetings attended by Members, or the Clerk (verbal reports are only acceptable where no decision, or action, is required).
  - Zoom meeting regarding emails – 20<sup>th</sup> May.
- 10 Planning Matters:
  - (a) To note that the following Planning Applications were dealt with under the provisions of Standing Order 25:
    - Tree Application No. 24/0079/TPO 54 Emesgate Lane. Proposal : Sycamore (T1) - re-pollard x3 Yews (G1) – reduce. (Emailed 1/5/24)
    - 24/00298/FUL Address: Land Between 31 And 33, Emesgate Lane. Proposal: Erection of a dwelling (C3) and associated access (Emailed 7/5/24). – **Support with concerns.**
- 11 To receive the Clerk's report of any action (other than consideration of Planning Applications) taken under the provisions of Standing Order 25.
  - 11/5/24 blocked men's toilets & maybe a leak – D Wain cleared & cleaned 2-3 hours. Flush of one of ladies needed repair – Cllr. Bennett obliged without charge for time.
- 12 Finance
  - a) To conduct the monthly check of all money received by the Council and record the balance of the current account (bank statements to be inspected by a Member who is not a Bank Signatory).
    - Current account £132,690.99, Deposit £567.98
    - EDF Energy credits, £25.39,& £36.83 for past quarter.
  - b) To authorise payment and the signing of cheques for the following accounts:
    - EDF clock, £18 bacs
    - EDF toilets, £10 bacs
    - Waterplus, toilets, £48.01
    - Great Oaks Tree Services Ltd., grass cutting May, £1038 cheque

- Thomas Graham & Sons Ltd., toilet supplies, £134.96 cheque
- D Wain, £995 trees, cheque
- John Bennett, Replacement parts for the tank & flush system £70.99, cheque
- Silverdale Parish Council (Skipton BS) £70,000, cheque
- D Wain, £138 contractor, cheque

c) Audit Matters. To note that the accounts have been sent to the External Account and the period for Public Inspection runs from 5<sup>th</sup> June to 14<sup>th</sup> July 2024.

d) To decide what action to take regarding the end of the current fixed rate energy agreement for the toilets and clock with EDF Energy on 4<sup>th</sup> July 2024. (See email of 24/5/)

e) To note that the three Charities Playground 521323; Watering Places 500269 and Quarries 500270 Annual returns have been submitted for 2023.

f) To discuss whether to proceed with Round 2 of the CEF Fund.

g) To note that Cllr. Webster is to attend the New Councillors training session by Zoom on 3/7/24, 7pm-9pm: cost £35.

h) To consider whether the Council should accept the Neighbourhood Watch funds into their care.

i) To consider whether to employ James Natrass to solve the websites email problems at a cost of £700 plus a monthly ongoing cost of £94, which will mean our current IT support at £50 per quarter will be unnecessary. This year the cost will need to be taken out of reserves.

j) To record that the Skipton Community Saver is now open and to authorise a further cheque to its funds of £70,000.

13 To consider the following items of correspondence received since the last meeting and to determine what, if any, action should be taken:

a) The Rural Bulletin. (Emailed 3/5/24 & 9/5/24)

b) RSN Rural Funding Digest & Government Consultations (9/5/2024)

c) Lancashire County Council Trading Standards newsletter. (Emailed 3/5/24)

d) To discuss Betty Hodgkinson's relatives kind offer of a memorial bench for the village following her death – perhaps somewhere near Gaskell Close. (Emailed 17/5/24)

e) Lancashire Community Orchard Grant Team (County) offer a grant for 5 fruit trees plus stakes etc. to create a community orchard.(17/5/24)

f) Morecambe Bay News. (Emailed 17/5/24)

g) Grants are available to provide Community Orchards; intended to provide a lasting legacy to mark the King's coronation. (Emailed 17/5/24) - **Cllrs. Webster and Fisher are willing to apply.**

h) A warning that BT switch off is a mandatory commitment for all UK business and charities throughout the UK in 2025 so now is the time to move to VoIP. (Emailed 23/5/24)

i) NALC have launched a new survey on councillor allowances. The Councillor Allowances Survey aims to gather further information on parish basic allowances and dependents' carers' allowances in local parishes. (Emailed 23/5/24)

j) Two complaints about fines for small periods of parking on the Shore. (Emailed 23/5/24)

k) County Council writes offering Public Rights of Way Grant £500 and Biodiversity Grant £300 for the coming year.( Emailed 23/5/24)

l) An invitation to the Council to visit the Masonic Lodge on 29<sup>th</sup> June. (Emailed 28/5/24)

14 Playground

- To receive a report on any urgent actions that have been taken and to consider any other issues raised in either the Lancaster CC quarterly, or Parish weekly inspections.

15 Working Groups/ Streetscape.

- Toilets. Two issues this month. Blocked men's due to paper towels and broken flush in the ladies.
- To update on the Mobile Mast

- Footpaths. Whether to apply to the Arnsdale & Silverdale AONB (National Landscape) grants fund to, where possible, cut back overgrown verges on the route from the village to the railway station, to create safe areas for pedestrians along the road and visitors accessing the network of footpaths.
- Transport. Decide a response from the Parish Council to Lancashire County Council 's Enhanced Bus Partnership Manager, regarding its proposed revised (interim) 51 bus timetable.

16 Contractors – To consider the Contactor Tenders submitted and emailed 24/5. ( New contract starts 18/6/24)

17 To consider whether to adopt 'The Civility and Respect Pledge' as explained in Councillor Hamish Mills (Chair of Lancaster City Standards Committee) letter; emailed 25/3/24)

18 To note any "Items for Information" (no decisions or action permitted)

19 To receive items for consideration for a future agenda.

20 To note the next Parish Council meeting is on the 2nd July, 2024.

Signed:

Mrs L D (Denise) Challenor, Clerk to the Council, 01524 761824