

SILVERDALE PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend the Parish Council Meeting on 2nd April 2024 at 7.00pm, at The Institute, Springbank, Silverdale; for the purposes detailed in the following Agenda:

- 1 To receive apologies for absence.
- 2 To receive declarations of Members' interests relating to any items appearing on the agenda.
- 3 To approve the Minutes of Ordinary Council Meeting held on 5th March 2024.
- 4 To receive information about matters arising from the Minutes of previous meetings and not covered elsewhere in the Agenda. and to update on council's actions.
- 5 To receive a report from the Police if available.
- 6 To hear matters raised by Members of the Public for future consideration. *(Time is limited to 3 minutes per person. It is appreciated if a spokesperson is selected to represent a group with the same subject and one can also chose to write to the clerk in advance.)*

Note: Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification only.
- 7 To receive a report of any relevant matters by City Councillor Alan Greenwell.
- 8 To receive a report of any relevant matters by County Councillor Phillippa Williamson.
- 9 To receive verbal reports from any meetings attended by Members, or the Clerk (verbal reports are only acceptable where no decision, or action, is required).
- 10 Planning Matters:
 - (a) To note that the following Planning Applications were dealt with under the provisions of Standing Order 25:
 - 24/00216/FUL Silverdale Parish Council, Public Conveniences Proposal : Demolition of existing public toilets and erection of a replacement public toilet & storage building, creation of a parking space and siting of postage lockers. (emailed 4/3/24)
 - 24/00144/FUL : 22 Emesgate Lane. Amendment : Demolition of existing detached garage, erection of a two storey detached garage with ancillary living accommodation above, porch to side elevation, single storey rear extension and a two storey rear extension. (Emailed 4/3/24)
 - 24/00173/FUL : Land To Rear Of 25 Townsfield. Proposal : Erection of a two storey dwelling and erection of detached garage. (Emailed 14/3/24)
 - 24/00276/FUL 30 Wallings Lane. Erection of a first floor extension including hip to gable extension of existing roof and dormer extensions to the front, side and rear elevations and a single storey side and rear extension incorporating a balcony. (Emailed 14/3/24)
 - (b) To consider the following Planning Applications:
 - 24/00113/FUL The Shore Car Park, Shore Road Proposal : Retrospective application for a pole mounted light/camera and associated cabinet. (Emailed 25/3/24)
- 11 To receive the Clerk's report of any action (other than consideration of Planning Applications) taken under the provisions of Standing Order 25:
- 12 To consider the following items of correspondence received since the last meeting and to determine what, if any, action should be taken:
 - a) Lancashire Consumer Alerts from Trading Standards.
 - b) The Rural Services Network Bulletin.(Emailed 7/3/24 & 20/3/24)
 - c) Flag Magazine.

- d) County Cllr. Williamsons newsletter. (Emailed 14/3/24)
- e) Clerk & Council's Direct.
- f) Notice of North - Lancashire Mapping Nature & Communities - Free roadshow Tickets, Mon 25 Mar 2024 at 09:45 | Eventbrite Lancaster Town Hall – keen for Parish Council's input. (Emailed 19/3/24) - Cllr Webster willing to attend.
- g) Clarke Telecom Ltd write about it's proposals to use the site at Scout Camp, Silverdale, to improve wi-fi connects in the area. (Emailed 20/3/24)
- h) Advanced notice of B4RN interest being awarded on 2nd April 2024 with a chance to draw it out. (Emailed 25/3/24)
- i) Councillor Hamish Mills, Chair of Lancaster City Standards Committee, writes to suggest the Council considers adopting The Civility and Respect Pledge explained in his letter. (Emailed 25/3/24)

13 Working Groups/Streetscape

- a) Public Toilets project
 - I. Update on progress of planning application
 - II. Next stages of work for the Architect
 - III. Update on negotiations with Lancaster City Council regarding purchase of site
- b) Defibrillators – to update on condition and new sites.
- c) First Responder Funds - To update.
- d) Contractors To confirm the Tender for is now being circulated.
- e) Mobile Phone signal improvements - Update on progress
- f) Net Zero – note of meeting on 18th March circulated.
- g) Transport – note of meeting with LCCon Bus Service options recently circulated.

14 Finance

- a) To conduct the monthly check of all money received by the Council (bank statements to be inspected by a Member who is not a Bank Signatory, or more than one such Member)
- b) To authorise the following payments:
 - EDF Energy, clock, £18 bacs
 - EDF Energy, toilets, £10 bacs
 - Waterplus, toilets, £42.50 bacs
 - Imperative Training Ltd., batteries and pads for Defibs. £273.60 cheque 622569
 - FLAG membership, £10, cheque
 - K Lambert, 3 mths salary, years holiday pay & exp. cheque
 - L D Challenor, 3 mths salary, years holiday pay & expenses, £2208.13 cheque
 - HM Revenue & Customs only, PAYE for DC £523.12, & KL = £? cheque
 - Great Oaks Tree Services Ltd., contractor March, £1038
 - LD Challenor, 1 yr. Microsoft subscription 5/4/24, £59.99
- c) To note the public toilets have been granted small business relief for 2024-25 and therefore the amount due is nil.

15 Playground Matters.

- To receive a report on any urgent actions that have been taken and to consider any other issues raised in either the Lancaster CC quarterly, or Parish weekly inspections.

16 To discuss what can be done to improve the Surgery Provision by Ash Trees in Silverdale

17 To discuss how to ensure that the Post Office will continue in Silverdale, even if 'Silverdale News' closes.

18 To decide what to do regarding the Dog poo bag dispensers which appear to allow the bags to become damp and stick together particularly in wet weather.

19 To decide whether to accept being part of a beta project involving Silverdale, which would involve supplying a cluster of homes with heat from a community ground source heat pump system.

20 D Wains job list for April.

21 To note any "Items for Information" (no decisions or action permitted)

22 To receive items for consideration for a future agenda.

23 To note that the date of the Annual Parish meeting is 7th May. Items for the agenda and copies of reports to be with the Clerk by 2nd May 2024.

Signed:

Denise Challenor, Clerk to the Council, Tel. 01524 761824